

Carthage Public Library

March 13, 2017

President John Ditmer called the meeting to order at 4:30 p.m. Others present were Elaine Dion, Tammy Kost, Angie Perry, and Director Amy Gee. Andy Bastert, Michelle Bavery, and David Zanolta were absent.

Elaine noted that the minutes of the February meeting should be corrected. The last sentence, "The next meeting will be held March 13, 2017, at 5:26 p.m" should read "at 4:30 p.m." Tammy moved to approve the amended minutes of the February 15, 2017, meeting. Angie seconded. Motion to accept minutes passed.

Reports

Treasurer's Report: Andy sent paper copies of the treasurer's report for board members' reference. There were no questions.

Librarian's Report: Amy directed board members to her financial and monthly reports.

Angie noted that utilities were a bit high, but all else seems in range. We still do not have a reason why IMRF rates have risen.

Amy discussed library repairs and the fact that she had to have Otis attend to the elevator twice; once was after a brief power outage.

Amy referred to the printed Librarian's Report, which included reviewing the month's programs, hosting a book signing, and probably holding a bookmark design contest during National Library Week.

We did get an update about the Early Literacy grant through the Tracy Family Foundation. Tiffany Holland, library consultant, will be visiting respective libraries to help with needs. Library staff will be working in conjunction with West Central Child Care Connection for this project.

Circulation Report: Amy directed board members to the written report.

Communications Report: Amy received a thank-you note from the Tucker family for the memorial for Judy Tucker. Illini West High School's Git R Done and SADD clubs are holding a community service day April 28. She will inquire if a member or two of Friends of the Library would oversee the high school students while they cleaned up the outside grounds both at the library and at Friendship Park.

Policy Committee Report: Amy passed out minutes from the February 23 policy committee meeting. John mentioned that we already have a "no gun" sticker on the front door. John asked if there were any questions. The next Policy Committee Meeting will be Thursday, March 21, 2017, at 4:30.

Friends of the Library Report: Friends of the Library met March 6, and the annual meeting is tentatively set for Thursday, April 27, 2017, 6:00 pm at the Trinity Lutheran Church. Christine Lewis will be the guest speaker.

Foundation Report: Chelle Grotts is willing to continue on the board but has resigned as treasurer. Kim Deitrich indicated that she is willing to be treasurer if elected, and Sherry Harris is willing to be on the board. A tentative meeting is scheduled for Friday, March 24, at 11:00 a.m. An election of officers will take place at this meeting and well as establishing who will be able to sign checks.

Library Building Focus Group Report: There has not been a meeting of the Focus Group since our last board meeting. John suggested asking the focus group to join the meeting with Dr. Schlipf.

Old Business

Dr. Schlipf will come to Carthage to study the library April 8. We discussed reserving a room at Los Charros for lunch. Angie suggested that Amy contact Dr. Schlipf and ask his opinion about lunch plans. We want to make the best use of his time while he is here. Angie also mentioned that Dr. Schlipf may want to walk through the building prior to the meeting.

The Dorothis decided that they do not want to take the antenna tower. Although the tower will come apart in pieces, the issue of most concern would be shutting off electricity. Ameren will not charge for turning off the power, but the work must be done during their working hours. Ameren also cannot guarantee that they could turn the power back on immediately after the antenna was down.

Amy signed up for the Lincoln Center Local Screenings program. Training must be done before the programs may begin. Amy said the contract stipulates that six screening programs be shown per year. The Library is partnering with the Legacy Theatre to offer these free programs to the public.

Regarding this year's conferences, Amy does not think she is eligible to go to the Directors meeting in Springfield. The American Library Association conference at McCormick Place in Chicago will cost \$285.00 plus expenses. Amy is debating whether or not the conference is worth it. John told Amy to use her best judgment.

New Business

Amy reviewed the Patron Code of Conduct policy. She shared a brief conduct "poster" and a more extensive explanation of library rules with board members. Various suggestions included enlarging the poster, printing it on cardstock, and laminating it. Tammy recommended placing the posters in several prominent positions throughout the

building. John asked for opinions concerning whether to vote for the policy today or to table it until next month's meeting. It was tabled.

Angie moved to adjourn, and Tammy seconded. Motion carried. The meeting adjourned at 5:25 p.m.

The next meeting will be held April 10, 2017, at 4:30 p.m.

Elaine Dion, Secretary