

Carthage Public Library District
Board of Trustees Meeting
February 18, 2019

President John Dittmer called the meeting at order at 4:35 pm. Also present were Andy Bastert, Angie Perry, Donna Tracy, David Zanolta, J.R. Parn, Michelle Bavery, and Director Amy Gee.

Andy made a motion to approve the minutes of the January 14th meeting, J.R. seconded. Carried.

Andy presented his treasurer's report and the Board reviewed the budget spreadsheet, check lists, bank balance, and circulation reports. Amy shared that the wireless usage stats are now being collected differently. After discussion, it was decided that it would be interesting to have Amy continue to collect wireless stats the old way as well as the new way and compare them to see the difference in the statistics of wireless usage.

Amy shared the Librarian's report. Winter weather has forced the library to be closed some days or close early during January. The carpets were cleaned Saturday, February 16 by Sharp Look of Hamilton. Amy attended the Chamber of Commerce Annual meeting as well as the ILA Legislative lunch. At the luncheon they were debating the proposed minimum wage increase for Illinois which is to be phased in in 6 years to \$15 dollars an hour. She also had a thank you note from Carthage Middle School for mouse pads the library had shared with them.

Unfinished Business

The plans for the Library's 125th Open House celebration were discussed. Invitations that will be sent to legislators, VIPs, former board members, etc. were shared. The general public will be invited through the newspapers, radio, email, Facebook, etc. A program was shared that will be available at the celebration as well. Setup for the celebration will be Saturday after the library closes. Open House will be Sunday, March 10 from 2:00-4:00 pm.

After discussing the Workman's Comp insurance policy on our janitor, Belinda, it was decided we just needed to pay it. It's difficult to find a good janitor, let alone one who already has Workman's Compensation insurance already.

John is still waiting to hear from Chad Passley about the audit.

Amy tried to contact Tim Drury at Bliss McKnight about the Risk Management Evaluation but has still received no answer about the lighted Exit sign.

New Business

The computer policy was discussed about setting time limits per person per day. It was decided to leave the policy in place but to have staff be more aware of the patrons who are there and who might need or want a computer.

A Statement of Economic Interest form was provided for Trustees who will be serving in 2019-2020.

The March meeting has been changed to March 18, 2019 at 4:30 so that Amy will be able to attend.

The Comptroller Report was shared by President John Dittmer. Andy made a motion to approve, J.R. seconded. Carried.

The meeting was adjourned at 5:40.

Michelle Bavery, Secretary