

Carthage Public Library District
Board of Trustees Meeting
February 13, 2023

President John Dittmer called the meeting to order at 4:34 p.m. Also present were Donna Tracy, Andy Bastert, Rose Fisher and Director Amy Gee. Rebecca Eagan entered at 4:48 p.m. Sarah Talley and Vickie Livingston were absent.

Rose made a motion to approve the minutes of the regular January 9, 2023, meeting. Andy seconded and the motion carried.

Financial Reports

Andy presented the treasurer's report for January, including the income/expense comparison by category, account balances, and transaction report.

Amy provided the director's financial reports, including the library budget, check list and bank balance reports, cash transaction report, desk fund report, circulation report, wireless usage report, and database activity reports. She noted that the Ancestry report was from December and that the circulation is holding steady.

Director's Report

Amy presented the director's report, highlighting the following:

- The property assessment has been received.
- RAILS has a new executive director.
- More information is needed about the Decennial Committees on Local Government Efficiency Act and the Paid Leave for All Workers Act.
- Tori and Sarah will be attending the annual RSA Day on March 8th.
- Tori will attend the IL Youth Services Institute in Bloomington.

Committee Reports

- Friends of the Library – Will have a fruit pie sale. Orders are being taken now.
- Foundation – No report.

Old Business

- Discussion of plans for the Tracy Foundation Video Storytelling Grant. Courtney Harrison joined the meeting via Zoom at 5:09 p.m. to offer suggestions for the video process which will take place on February 20; she left the meeting at 5:21.
- John provided the comptroller's report for review. Andy made a motion to approve the report as submitted; Donna seconded the motion. The motion was approved by a roll call vote of 5 ayes and 2 absent.

New Business

- The Cards for Kids Act Expansion was discussed. Rose made a motion to waive non-resident fees for those 18 and under. Donna seconded the motion and the motion passed.
- Amy reported receiving notice from MTC of an Internet Use Violation. She will change the password and require users to come to the desk for the new password rather than posting it publicly. She will also add an informational notice to the log-in page and will utilize Eagle Technologies to add stronger preventative measures.

Plans for New Building

Fundraising ideas were discussed, including:

- Dates for a 5K or golf outing. Andy reported that proceeds tend to be low from these options.
- Possibility of a trivia night.
- Selling old books and prints. Amy will contact vendors to bid on the items.

Rebecca made a motion to adjourn; Donna seconded. The meeting was adjourned at 5:48 p.m.

Donna Tracy, Secretary