

**CARTHAGE PUBLIC LIBRARY DISTRICT**  
**500 WABASH AVENUE                      CARTHAGE, IL. 62321**

AGENDA – Board of Trustees Meeting  
November 13, 2023, 4:30 pm

Virtual meeting with Darren Schretter, architect from Studio GC

Approval of Minutes from October 9, 2023

I. Reports

- A. President’s Report
- B. Financial Reports
  - Treasurer’s Report
  - Library’s Budget Spreadsheet
  - Lists of Checks Written & Bank Balances
- C. Circulation Report
  - Librarian’s Report
- D. Committee Reports
  - Friends of Library report
  - Foundation report

II. Public Comments

III. Unfinished Business

- A. FY 22-23 Financial reports & encumber funds
- B. Annual Report of Receipts and Disbursements
- C.

IV. New Business

- A. Auditor’s report & recommendations
- B. Christmas bonus
- C. Paid Leave for All Workers Act revisions to Personnel Policy
- D. Review Chap. 9-13 of Serving Our Public standards for Per Capita Grant
- E.

V. Plans for new building

- A. Updates, next steps, financials
- B. Capital Campaign – Year-end campaign and match challenge
- C. Fundraising events / activities – Trivia night?
- D.

Adjourn

Next meeting: Monday, December 11, 2023 – 4:30 pm

## Carthage Public Library District Calendar

- November
- 1 Daycare storytimes, 9:00, 10:00, 3:15, 4:15 each Wednesday, Tori  
Round Table, 1:00, Amy  
Craft for adults with limited dexterity, 1:00, each Wednesday, Tori  
English Language Learners Group, 5:30, each Wednesday, Amy
  - 2 Diabetes Spotlight, 9-2, Trinity Lutheran, library info table, Amy & Tori  
STEAM stories & activities, 3:30, each Thursday, Tori
  - 3 Read to Kdg, 9:20 & 9:50, Tori
  - 3-4 Book sale during Shop Around the Block, 11-5 Fri., 9-3 Sat.
  - 6 Tween time, 4<sup>th</sup> – 6<sup>th</sup> grade, each Monday, 3:30, Tori  
Friends meet to put together baskets for Raffle, 5:00  
Community Game Night, 5:30-7:00, Tori
  - 7 Baby – Preschool Storytime, 10:00 am, each Tuesday, Tori  
RAILS L2G2 Virtual meeting, 10-12, Amy  
Teen group, 3:30 pm, 7<sup>th</sup> grade – HS, each Tuesday, Tori
  - 8 ILP Maya-Camille Broussard, virtual & watch party, 7:00, Amy
  - 9 Read to First Grades, 9:30, Tori  
Book Club, 12:30, Amy & Tori  
RSA Users Group virtual meeting, 1:00, Amy
  - 10 Movie Day, 10:00, Sarah
  - 11 CLOSED – Veterans Day
  - 13 Family Fair Meeting, 2:00, Amy  
Board Meeting & virtual meeting with architect, 4:30  
Friends Meeting, 6:00
  - 14 Tickets for Friends Gift Basket Raffle on sale Nov. 14 – Dec. 14  
Audiobook webinar, 1:00, Amy  
Crochet group, 6:30, Tori & Amy
  - 15 Agency Collaboration Team virtual meeting, 11:30, Amy  
CMS Inklings, 2:35, Amy & Tori  
Pre-Family Reading Night Activity, 4:30, Tori (FRN is Nov. 16)
  - 16 Carthage Primary School Family Literacy Night, 5:30-6:30, Tori & Amy
  - 22 Early closing - 5:00 pm.
  - 23 CLOSED – Thanksgiving
  - 28 Crochet group, 6:30, Tori & Amy
  - 30 Read to First Grades, 9:30, Tori  
Carthage Christmas Open House
- December
- 1 Read to Kdg, 9:20, Tori
  - 4 Staff meeting, 9:00  
Tween time, 4<sup>th</sup>-6<sup>th</sup> grade, each Monday, 3:30, Tori
  - 5 Baby – Preschool Storytime, 10:00 am, each Tuesday, Tori  
Teen group, 3:30 pm, 7<sup>th</sup> grade – HS, each Tuesday, Tori
  - 6 Daycare storytimes, 9:00, 10:00, 3:15, 4:15 each Wednesday, Tori  
Craft for adults with limited dexterity, 1:00, each Wednesday, Tori  
English Language Learners Group, 5:30, each Wednesday, Amy  
Illinois Libraries Present Lori Gottlieb, virtual & watch party, 7:00, Amy
  - 7 STEAM stories & activities, 3:30, each Thursday, Tori
  - 11 Tween time, 4<sup>th</sup> – 6<sup>th</sup> grade, each Monday, 3:30, Tori  
Board Meeting, 4:30 pm
  - 12 Crochet group, 6:30, Tori & Amy
  - 13 CMS Inklings, 2:35, Tori & Amy

- 14 Christmas program with Santa, 5:30 pm, Tori & Amy  
Last day to sell and turn in tickets for Friends Gift Basket Raffle
- 15 Rural Library Directors on-line meeting, 10:00, Amy  
Friends draw winning raffle tickets
- 16 & 17 Illinois Libraries Present The Nutcracker, virtual only (no watch party)
- 23 & 25 CLOSED - Christmas