

Public Comment Policy

The Board of Trustees of the Carthage Public Library District adheres to the Illinois Open Meetings Act, 5ILCS 120/. Public comments are permitted at meetings of the board.

Any person who wishes to speak should notify the presiding officer prior to the start of the meeting. Speakers may be asked to sign in.

The presiding officer will determine the order in which speakers will be recognized.

Unless additional time is granted by the presiding officer, each person is allowed a maximum of five (5) minutes to speak.

Each speaker shall provide his/her name, whether or not he/she is a resident of the library district, and group affiliation (if any).

Groups are encouraged to select one representative to speak the group's view, to avoid repetition,

Unless additional time is granted by the presiding officer, twenty (20) minutes is the maximum amount of time allotted for public comments during a meeting.

Comments should be brief and to the point, and limited to items within the jurisdiction of the Library Board of Trustees.

Personal attacks on library board members or staff members will not be tolerated, nor will language that is considered offensive, harassing, or profane.

Board members are not required to answer questions or to respond to public comments. Trustees will take public comments under advisement.

Minutes are a summary of the board's discussion and actions. Although names of the speakers may be included in the minutes, written materials presented to the board will be included in the library's files, not in the minutes.

Approved June 12, 2023