

Carthage Public Library District
Board of Trustees Meeting
February 10, 2020

Vice President J.R. Parn called the regular meeting to order at 4:32 p.m. Also present were Angie Perry, Donna Tracy, Rebecca Eagan, Andy Bastert, and Director Amy Gee. John Dittmer entered the meeting at 4:37 p.m. Sherry Harris was absent.

Andy made a motion to approve the minutes of the January 13, 2020, meeting. Rebecca seconded and the motion carried.

Special Presentation

David Pistorius from First Midstate Inc., an investment banking firm in Bloomington, Illinois, spoke to the Board about the process and requirements for issuing bonds to fund a new library building. He presented a non-binding letter to be signed should the Board elect to use his firm for the bond process.

Financial Reports

Andy presented the treasurer's report, including the December 2019 and January 2020 transaction reports, the banking summary, the account balances, and a year-to-date income and expense comparison by category.

Amy provided the director's financial reports for January, including the library budget report, check list and bank balance reports, cash transaction report, reconciliation reports, and the desk fund report. The circulation report and the wireless usage report were also provided.

Librarian's Report

Amy presented the librarian's report, highlighting the following:

- A copy of the 5/14/19 Carthage Library Foundation treasurer's report was provided (per the Board's request at the January meeting).
- 53 adults responded to the survey conducted to seek public input on adult programming. The staff will compile the results. A book club was one noted request.
- The theme for the 2020 adult reading challenge will be *Focus on Illinois*.
- There have been some issues with staff health that will need to be resolved.
- Amy attended the TIF district meeting. The new library will be located within the TIF district. As a taxing body, the library could potentially enter into an Intergovernmental Agreement in order to receive some funding.
- The elevator has been fixed and passed inspection. The Otis contract will expire in October.
- The project to upgrade the computers to Windows 10 has been completed. A new computer was purchased and a re-furbished computer was purchased.

Committee Reports

The Friends of the Library – next meeting will be on February 17, 2020
Foundation – no report

Old Business - none

Building Plans – Ongoing and New Business

- Andy announced that PrairieLand Investment Group has agreed to donate the lot previously discussed for the building of a new library. They would like to be involved in discussions about the exterior appearance of the building.
- Andy was approached about the possibility of buying and renovating the old “Commons” building on Buchanan Street for the new library. It does not currently have enough space for the library’s needs. Amy will contact the grant office to find out if we are tied to our originally proposed location.
- The Illinois State Historical Preservation Society contacted Amy to let her know that any disposal of the current library building will need their approval.
- Andy made a motion that the Midstate Financial Inc. non-binding letter be signed; J.R. seconded and the motion passed.
- Amy will contact Midstate Financial to request another projection using 1.2 million dollars as the bond amount, with 3% interest and 1% EAV growth.
- Andy made a motion that the 2019 Comptroller’s Report be approved; J.R. seconded the motion. The motion passed with a roll call vote: Angie, yes; Andy, yes; J.R., yes; Rebecca, yes; John, yes; Donna, yes.
- Donna made a motion to adjourn; Rebecca seconded. The meeting was adjourned at 6:14 p.m.

Donna Tracy, Secretary