

Carthage Public Library District
Board of Trustees Meeting
December 13, 2021

President John Dittmer called the regular meeting to order at 4:37 p.m. Also present were Donna Tracy, Andy Bastert, Sarah Talley, and Director Amy Gee. Sherry Wright entered at 4:40 p.m. Holly Fecht and Rebecca Eagan were absent.

Andy made a motion to approve the minutes of the November 8 meeting. Sarah seconded and the motion carried.

Financial Reports

Andy presented the treasurer's report, including the banking summary, account balances, and transaction report.

Amy provided the director's financial reports for November, including the library budget, check list and bank balance reports, cash transaction report, desk fund report, circulation report, wireless usage report, and database activity reports. Amy noted that the Ancestry Database will revert back to in-library access on January 1, 2022.

Director's Report

Amy presented the director's report, highlighting the following:

- Tori has returned from maternity leave.
- The Carthage Christmas Open House was well attended.
- The Tracy Family Foundation Grant was approved and the check has been received.

Committee Reports

- Friends of the Library – The Christmas Basket raffle drawing will be held on December 15th.
- Foundation – No recent additional donations.
- Fundraising – Nothing to report.

Old Business

Amy and John will contact accounting firms about doing an audit.

New Business

Amy reported that the Tracy Family Foundation Grant application has been approved.

The Comptroller's Report was distributed and reviewed. Andy made a motion to approve and submit the report as presented; Sarah seconded and the motion was approved.

Plans for New Building

The deed for the property for the new building has been transferred and recorded. The Hartzell Law firm donated their services. Andy will contact Dough Groth to set a date for the presentation of the transfer.

Amy contacted the state library and was told to wait until the bids have been finalized before adding the required grant funding signage to the new building site.

Five proposed options for the exterior of the new building were viewed and discussed. Donna made a motion to approve Option 5 as presented; Sherry seconded and the motion was approved.

Amy noted that the next grant quarterly report is due in January.

Sherry made a motion to adjourn; Sarah seconded. The meeting was adjourned at 5:35 p.m.

Donna Tracy, Secretary