

Carthage Public Library District
Board of Trustees Meeting
August 8, 2022

President John Dittmer called the regular meeting to order at 4:45 p.m. Also present were Donna Tracy, Vickie Livingston, Rebecca Eagan, and Director Amy Gee. Sarah Talley, Sherry Wright, and Andy Bastert were absent.

Rebecca made a motion to approve the minutes of the July 11, 2022, meeting. Vickie seconded and the motion carried.

Donna read aloud an email of resignation from Trustee Sherry Wright. Donna made a motion to approve the appointment of Rose Fisher as Trustee to fill the vacancy left by Sherry's resignation. Rebecca seconded and the motion was approved.

Financial Reports

No treasurer's report was available.

Amy provided the director's financial reports, including the library budget, check list and bank balance reports, cash transaction report, desk fund report, circulation report, wireless usage report, and database activity reports. She noted that the circulation report includes an annual summary for the year, a year to year comparison, and the percentage of materials circulated that are in our local collection.

Director's Report

Amy presented the director's report, highlighting the following:

- Brenda Young has notified the library that she plans to paint the shared stairwell between the library and her adjacent building.
- Summer programs are wrapping up.
- Digitizing of the Hancock County Journal Pilot will continue with the Historical Society paying and then billing the library for our share.
- The audit will be conducted in late August.

The Friends of the Library will meet on August 15 at 6:00 p.m.

The Library Foundation moved \$449,000 into CDs (including \$290,000 of donations for the new building project).

New Business

- Amy shared the hours for Fall.
- Encumbering of funds held for September meeting to allow time for Andy's review prior to approval.

Plans for New Building

- Amy shared the revised exterior renderings of the new building and reviewed proposed changes, including revised budget projections from Studio CG.
- The need for a strong renewed fundraising campaign was discussed. We no longer have a fundraising committee. Would Linda Tobias consider leading a committee?
- Amy reported that Mark Shaffer at the State Library is working with two other libraries to eliminate the labor restrictions from the grant bidders. He recommends we wait for the outcome of those two cases before pursuing our case.
- Amy is investigating National Endowment for the Humanities Challenge Grants but they require newly raised funds which is not likely to be feasible for us.

Donna made a motion to adjourn, Rebecca seconded and the meeting was adjourned at 5:34 p.m.

Donna Tracy, Secretary