

Carthage Public Library District
Board of Trustees Meeting
October 10, 2022

President John Dittmer called the regular meeting to order at 4:35 p.m. Also present were Donna Tracy, Andy Bastert, Sarah Talley, Board Member Emeritus Angie Perry, and Director Amy Gee. Rebecca Eagan, Rose Fisher, and Vickie Livingston were absent.

Sarah made a motion to approve the minutes of the September 12 meeting. Andy seconded and the motion carried.

Financial Reports

No treasurer's report presented.

Amy provided the director's financial reports for September, including the library budget, check list and bank balance reports, cash transaction report, desk fund report, circulation report, wireless usage report, and database activity reports.

Director's Report

Amy presented the director's report, highlighting the following:

- Amy will attend a video storytelling conference sponsored by the Tracy Family Foundation.
- Upcoming programs: Photography (October 18); Ancestry
- All Hancock County Journal Pilot issues have been digitized.
- RSA has added access to some journal articles to the card catalog.
- The new editor of the Hancock County Journal Pilot plans to interview Amy about the library construction project.
- A group from the North Pike District Library in Griggsville will be visiting our library.
- The Friends of the Library will conduct an October patron count.

Committee Reports

- Friends of the Library – seeking donations of baskets and fillers for the gift basket fundraiser
- Foundation – no report

Old Business

- The lease of office space to the Early Beginnings Program will end in December.

New Business

- Andy made a motion to approve the revised Budget and Appropriation Ordinance 2022-03 A as presented. Sarah seconded. Motion was approved
- Donna made a motion to approve Ordinance No. 2022 – 04 for the Levy, Assessment, and Collection of Taxes for the Fiscal Year July 1, 2022 to June 30, 2023. Sarah seconded and the motion was approved.
- The auditor's report was not yet available.

- PA 102-1088 – Decennial Committees on Local Government Efficiency Act requires the formation of a committee to study governing statutes, intergovernmental agreements, etc. and prepare a report. The consensus was to do this in 2023.
- The Per Capita Grant is due in January and requires a review of the standards from *Serving our Public 4.0*. Copies of the standards were provided for trustees to review prior to the November meeting.
- The quarterly construction grant report is ready to be submitted.

Plans for New Building

- We will apply for a T-Mobile Hometown Grant after the first of the year.
- The Foundation will create a Go Fund Me campaign.
- Amy will continue to investigate a source for graphic designs for our fundraising campaign.
- Amy suggested a “Fill our Stocking” fundraiser; John proposed a \$25,000 - \$50,000 goal for the campaign.
- Amy noted that an anonymous \$10,000 donation has been received.
- Updated fundraising letters/documents are being developed for mailing and/or personal fundraising appeals.

Donna made a motion to adjourn; Sarah seconded. The meeting was adjourned at 5:32 p.m.

Donna Tracy, Secretary

