

Carthage Public Library District
Board of Trustees Meeting
Apr 10, 2023

President John Dittmer called the regular meeting to order at 4:31 p.m. Also present were Sarah Talley, Andy Bastert, Director Amy Gee, Rose Fisher and Board Emeritus Angie Perry. Vickie Livingston, Donna Tracy and Rebecca Eagan were absent.

Andy made a motion to approve the minutes from the March meeting and Rose seconded and the motion carried.

Financial Report:

- Andy gave the financial report. Both accounts are earning more interest than usual since the rates are higher.
- Amy says we are over budget on the electricity.

Director's Report

- Circulation report is staying about the same.
- Ancestry website was being used.
- Electronic Library Services wanted us to be a place to renew driver's licenses. The board doesn't think it is necessary since there are many other options in town.

Unfinished business

- Amy updated the internet policy and the changes were made in bold. Andy motioned to approve it and Sarah seconded and the motion carried.
- We still have \$500 from the grant from the Tracy Foundation and the \$400 we have to put into use for advertising or buying equipment to help with making more videos. Rose brought up asking the Legacy Theater if we can run our ad campaign before a show. Amy is going to email Gera about it.

New Business

- Journal Pilot Ad- The library will pay for the ad a student designed.
- Sonic Wall License needs to be renewed. To just renew for 2 years is \$575 and to renew with new upgraded equipment and installation is \$1,190. Andy made a motion to accept the \$575 bid and Rose seconded the motion. The motion carried.

- Finance committee will meet and make recommendations on salaries. Any board member who wants to meet with them is welcome.
- Amy talked about the new paid leave act and deciding if vacation should be on a fiscal year or calendar year basis. Our payroll software will track time accrued and used but only on a calendar year basis. Nothing has been decided on this yet.
- Amy signed an agreement with a lawyer to see if there is a way to avoid the apprentice labor requirement. They will spend no more than 2 hours on it.
- The library building grant agreement has been extended for another year.
- The Community Foundation sent a check for \$2,437.03. It is supposed to be used within a year but they said we could work around that if needed.
- Rebecca Sherrick has said she will donate another \$100,000 to the library by the end of the year.
- Amy has set up a facebook page for selling all the old books and magazines. She will send out emails to different dealers and put it on Facebook, too. We will discuss the bids at the June meeting to see if we decide to "accept" the bid.
- Tracy Foundation has another grant opportunity for fundraising. Amy will apply and if we get the funds will go to the classes.
- We are good for the fish fry fundraiser in October. Sarah will check on a home football game and check with the Eagles.
- Andy and John will talk to two different people about trivia night and see how much it would cost.

Andy made a motion to adjourn the meeting and Sarah seconded it. The meeting was adjourned at 5:38.