

Carthage Public Library District
Board of Trustees Meeting
May 08, 2023

President John Dittmer called the regular meeting to order at 4:36 p.m. Also present were Donna Tracy, Andy Bastert, Sarah Talley, Rose Fisher, Rebecca Eagan, Vickie Livingston, Director Amy Gee and Trustee Emeritus Angie Perry.

Andy noted a correction for the April minutes to indicate that the finance committee recommends staff salaries to the Board rather than setting the salaries. Andy then made a motion to approve the minutes of the April 10, 2023, meeting with the noted correction. Rebecca seconded and the motion carried.

Financial Reports

No treasurer's report presented. Two months will be presented at the June meeting.

Amy provided the director's financial reports, including the library budget, check list and bank balance reports, cash transaction report, desk fund report, circulation report, wireless usage report, and database activity reports. She noted that the electricity budget and the postage budget will be overexpended.

Director's Report

Amy presented the director's report, highlighting the following:

- The "Library Guest 2" wi-fi option is no longer available.
- Amy will attend the TIF District review meeting on May 18th.
- Summer library hours will begin after Memorial Day.
- The library will be represented at the Farmers' Market through June.

Committee Reports

- Friends of the Library – The annual meeting will be on May 9 and will include a presentation called "Creating a Culture of Literacy."
- Foundation – No report.
- Decennial Committee will meet on June 12 at 5:45 p.m.

Old Business

- The request for tax exemption for the new building site was denied.
- Amy contacted the Legacy Theater about showing the Video Storytelling Grant video during their pre-show time; the Legacy Board would have to give approval.
- Amy attended the first session of the Fundraising grant training. There will be 2 or 3 more sessions.
- The Director's evaluation was distributed and discussed.

New Business

- Donna made a motion to accept the canvas of the ballots from the election. Rebecca seconded and the motion was approved.
- The Board accepted the resignation of Donna Tracy who is moving out of the District. Possible appointees to fill the position were discussed.
- Nominations for Board officers were presented as follows, to be voted on at the June meeting: John Dittmer, President; Sarah Talley, Vice President; Andy Bastert, Treasurer; Vickie Livingston, Secretary.
- Illinois Libraries Presents was discussed and the consensus was to pay for an initial subscription.
- Amy's plan to purchase new computers – one from FullSpeed and one from either HP or Dell – was approved.

Plans for New Building

- The Quarterly Grant Report was submitted.
- Sarah is working on plans for a Fish Fry.
- John is investigating information for a Trivia Night.
- Amy had two responses to her email about selling old books and prints. One person plans to come to see the available materials.

Amy shared the list of policies that need to be reviewed (list was included in the Board packet) and requested that trustees volunteer to research them. Rose will review the open meetings act for the June meeting and investigate the sexual harassment training requirements. Amy will look for samples of policies on public comments.

Vickie made a motion to adjourn; Sarah seconded. The meeting was adjourned at 5:47 p.m.

Donna Tracy, Secretary