

Carthage Library Board of Trustees
Board Meeting
December 8, 2025

President John Dittmer called the meeting to order at 4:34 p.m. Members present were Director Amy Gee, John Dittmer, Vicki Livingston, Dean McHugh, Ann Thompson, Andy Bastert, and Rose Fisher

The minutes from the November meeting were approved with a motion from Dean McHugh and seconded by Ann Thompson. The Financial Reports were presented with explanations. There was no discussion.

Librarian's Report

- The library will be closed for snow days as necessary.
- The TIF reimbursement application was approved, with half of the requested amount received by the Library.
- Read Illinois collection of e books and downloadable audios was transferred from Boundless to the Palace Project App.
- The Friends of the Library have extended the sale of raffle tickets as well as the drawing due to the Christmas Open House being postponed until December 18th. The drawing will be on the 19th.
- The Friends campaign of "Be the Change, with Your Change" coin drive will continue to the end of 2025.

New Business

- Snow removal services, as well as lawn mowing services the new building and grounds were discussed. Sci has been adamant that there should be no salt used on the newly poured concrete walkways. These services will be put out for public bid.
- A motion was made by Andy, seconded by Vicki to use MTC for telephone services in the new Library. The motion carried.
- The Per Capita FY 2026 responses were reviewed.
- Rules for the two study rooms were discussed. Decisions were made for food/drink allowed, advanced reservations required, the amount of time allowed for reservations, repeating, regular use of the rooms by organizations, etc.
- Rules for the Community Room were discussed. Rose presented the rental agreement used by Marine Bank to serve as a guide. The room will be locked during Library hours unless use is requested. Library events will take priority over use by the community. There will be a small refrigerator and microwave for use if needed.

Construction Project

- Andy made a trip to pick up the new shelving.
- Discussion was held concerning the positioning of the bike rack to be stationed at the front of the building.

At 5:49 p.m., a motion was made to adjourn by Ann, seconded by Andy. The motion carried.
The next meeting will be on Monday, January 12, 2026 at 4:30 p.m.

Respectfully submitted,

Rose Fisher
Secretary
Carthage Public Library Board of Trustees.