

**CARTHAGE PUBLIC LIBRARY DISTRICT**  
**500 WABASH AVENUE                      CARTHAGE, IL. 62321**

May 9, 2022 4:30 pm

AGENDA – Board of Trustees Meeting

Board Meeting, 4:30. Roll Call  
Approval of Minutes from April 11, 2022

I. Reports

- A. President's Report
- B. Financial Reports
  - Treasurer's Report
  - Library's Budget Spreadsheet
  - Lists of Checks Written & Bank Balances
- C. Circulation Report
  - Librarian's Report
  - Communications
- D. Committee Reports
  - Friends of Library report
  - Foundation report
  - Fundraising committee

II. Public Comments

III. Old Business

- A. Need to appoint new trustee
- B. Set date for finance committee meeting in May
- C.

IV. New Business

- A. Bond and Interest Fund Account
- B. Collection Management Policy
- C. Vacation Policy
- D.

V. Vote to enter executive (closed) session if needed

- A. Library Director's performance evaluation
- Return to open meeting  
Action on items discussed during closed session

VI. Plans for new building

- A. Updates. Discuss plans – decisions or approvals as needed
- B. Date for a Special Board meeting to review the bids
- C. Groundbreaking Ceremony
- D.

Adjourn

Bid Opening: tentative Tuesday, May 17, 1:00 pm    Special Board Meeting:  
Finance Committee Meeting:  
Next regular Board Meeting: Monday, June 13, 4:30 pm

Carthage Public Library District  
500 Wabash Ave  
Carthage, IL 62321

Calendar May & June 2022

- May
- Get Caught Reading Month
  - 1-7 Children's Book Week
  - 2 Friends Annual Meeting, Trinity Lutheran, 6:00
  - 3 PreSchool Story Hour, 10:00 am, Tori  
Pre-Bid Meeting, 2:00
  - 4 Play to Learn, 10:00 am, Tori  
Round Table, noon, Amy  
CMS Inklings, 3:15, Tori & Amy
  - 5 Book Club, 12:30 Amy & Tori, 6:30 Tori  
English Language Learning Group, 5:30, Amy
  - 9 Board Meeting, 4:30
  - 10 PreSchool Story Hour, 10:00 am, Tori  
RSA Users Group Meeting, on-line, 1:00-3:30, Amy  
English Language Learning Group, 5:30, Amy  
Crocheting Group, 5:30, Amy & Tori
  - 11 Play to Learn, 10:00 am, Tori
  - 12 Spring event at Memorial Hospital campus, 3:00-7:00, Amy & Tori
  - 16 First Grade Field Trip to the Library, 10:00, Tori & Amy
  - 17 Opening of Bids, 1:00 (tentative date)
  - 18 Radio Interview, 8:30 am, Tori & Amy
  - 19 English Language Learning Group, 5:30,
  - 23 Long Distance Library Meeting, 9:30, Winchester Public Library, Amy
  - 24 Outdoor Scavenger Hunt activity, SRP kickoff, 10:00 am, Tori  
Crocheting Group, 5:30, Amy & Tori
  - 25 Indoor Scavenger Hunt Activity, SRP kickoff, 3:00 pm, Tori
  - 26 Paper airplane contest @ 1:00 and tie dying @ 3:00 @ Friendship Park, Tori  
English Language Learning Group, 5:30,
  - 27 Staff meeting, 9:00 am
  - 30 Library Closed – Memorial Day
  - 31 Summer Hours begin
- June
- Audiobook Appreciation Month
  - Summer Reading log programs and Activity Sessions all month
  - 1 Round Table, Amy, noon
  - 4 Friends of the Library book sale
  - 9 Book Club, 12:30, Tori
  - 13 Board Meeting, 4:30